

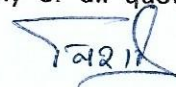
HOUSING AND URBAN DEVELOPMENT CORPORATION LTD  
REGIONAL OFFICE :: DIMAPUR

No.HUDCO/RO-DMP/Vehicle Hiring/2017/

Date: 22/08/2024

**Invitation of Rate Quotation for hiring Vehicle for office use.**

1. Housing and Urban Development Corporation Limited (HUDCO) is fully owned Government of India Enterprise under the Administrative control of Ministry of Housing and Urban Poverty Alleviation engaged in Housing & Urban Infrastructure Development.
2. Sealed quotations are invited from local Firm/Agency for hiring of vehicle for office use. If you are in a position to provide vehicles to the office for official use, please arrange to send your quotation to this office on or before 3:00 PM on **17/09/2024**. You may also please note the following general terms and conditions applicable in regard to submission of quotation/offer for award of contract by HUDCO on need basis.
  - (i) Quotation can be sent by post or deposited in the Reception of HUDCO Regional Office, Dimapur.
  - (ii) Quotation should be sent in a sealed envelope superscripting on top as "Quotation for Hiring of Vehicle for Official purpose" and also with the name and full address of your organization with a registration copy of GST ,MSME and TReDS certificate ,PAN Card of the agency.
  - (iii) A draft of Rs. 2000/- in favour of HUDCO Ltd. be put in separate envelope as Earnest money. In case of MSME register EM will be exempted.
  - (iv) Please quote your rate with service tax for various types of vehicles (AC & Non AC) in regard to hiring on daily basis/mileage per k.m./station outstation/vehicle halting charge/halting charge for driver for outstation duty etc.
  - (v) The quotation should be kept valid for two years.
  - (vi) As per the existing orders, no advance payment will be made.
  - (vii) Unless specifically indicate by you, it will be presumed that the quotation confirms to the conditions specified above.
  - (viii) The right to accept or reject any or all of the quotations in full or part thereof is reserved with the Regional Chief, HUDCO Ltd, Dimapur, Regional Office.
  - (ix) The last date of receipt of quotation is on **17/09/2024** by 3:00 PM.
  - (x) Any modification in offer after the opening date will not be considered.
  - (xi) Bidder, before submitting quotations, should clearly understand HUDCO's requirement and in case, any information/clarification is required, he/she may visit HUDCO Office in working days (Monday to Friday) between 9:30 AM to 6:00 PM. It may be noted that no clarification/information after closure of the last date of receipt of quotation would be provided.
  - (xii) Quotation received late will not be considered. HUDCO will not be responsible for any postal delay.
  - (xiii) Quotation will be opened on **18/09/2024** at HUDCO Office at 3:00 PM.
  - (xiv) The representative of bidders can participate in Tender Opening, if so desired.
  - (xv) HUDCO reserves the right to accept or reject any or all quotations without assigning any reason.

  
M.Nishikanta Singh  
REGIONAL CHIEF

**TECHNICAL BID**

(For hiring vehicle for Official use)

|   |                                                                                                     |  |
|---|-----------------------------------------------------------------------------------------------------|--|
| 1 | Name of the Firm/Agency<br>Name of Authorised Official with detail address,<br>Phone & Fax No. etc. |  |
| 2 | Authorised Dealer/Seller/Agency<br>(Authorised Certificate to be enclosed)                          |  |
| 3 | MSME details&TReDs<br>(Copy of Certificate to be enclosed)                                          |  |
| 4 | TIN/PAN/GST Numbers<br>(Enclose copy of details)                                                    |  |
| 5 | Details of major clients for whom vendor has<br>Provided similar items during the last year         |  |
| 6 | Period of delivery of the items<br>(No. of days)                                                    |  |

I/We hereby undertake that the above information is true and for any discrepancy, we will be held responsible.

Date:

Signature & Name of Authorised Person

**FINANCIAL BID**  
(For hiring vehicle for Official use)

| Sl. No | Description for Official hiring (Starting and destination)               |                                                                 | Model<br>Type of Vehicle<br>car/jeep | Details Rate per Day/hour/(including GST) |     |       |                |                  |
|--------|--------------------------------------------------------------------------|-----------------------------------------------------------------|--------------------------------------|-------------------------------------------|-----|-------|----------------|------------------|
|        | Starting                                                                 | Destination                                                     |                                      | Base rate                                 | GST | Total | Holding charge | Any other charge |
| 1      | HUDCO Office United Colony, Half Nagarjan, Dimapur                       | Dimapur Airport(Dropping)                                       |                                      |                                           |     |       |                |                  |
|        | Dimapur Airport (Pick up)                                                | HUDCO Office United Colony, Half Nagarjan, Dimapur/Hotel (city) |                                      |                                           |     |       |                |                  |
| 2      | HUDCO Office United Colony, Half Nagarjan, Dimapur (One way)             | Imphal                                                          |                                      |                                           |     |       |                |                  |
|        |                                                                          | Itanagar                                                        |                                      |                                           |     |       |                |                  |
|        |                                                                          | Guwahati                                                        |                                      |                                           |     |       |                |                  |
|        | HUDCO Office United Colony, Half Nagarjan, Dimapur (With return journey) | Imphal                                                          |                                      |                                           |     |       |                |                  |
|        |                                                                          | Itanagar                                                        |                                      |                                           |     |       |                |                  |
|        |                                                                          | Guwahati                                                        |                                      |                                           |     |       |                |                  |
| 3      | Hiring for one day (Within Dimapur)                                      |                                                                 |                                      |                                           |     |       |                |                  |
| 4      | Hiring for one day (Outside Dimapur)                                     |                                                                 |                                      |                                           |     |       |                |                  |
| 5      | Hiring for one day (Outside the state)                                   |                                                                 |                                      |                                           |     |       |                |                  |
| 6      | Hiring for one month                                                     |                                                                 |                                      |                                           |     |       |                |                  |
| 7      | Hiring for one year                                                      |                                                                 |                                      |                                           |     |       |                |                  |
| 8      | Hiring for 5 years                                                       |                                                                 |                                      |                                           |     |       |                |                  |

I/We hereby undertake that the above information is true and for any discrepancy, we will be held responsible.

Date:

Signature & Name of Authorised Person

Annexure – III

**DETAILS REQUIRED FOR E-PAYMENT**

(Information to be filled in Capital Letter)

| Sl. No | Description                                          |  |
|--------|------------------------------------------------------|--|
| 1      | Account Name                                         |  |
| 2      | Bank Account No. (Full Digit)                        |  |
| 3      | Account Type (Saving/Current)                        |  |
| 4      | Bank Address                                         |  |
| 5      | Telephone No.                                        |  |
| 6      | Fax No.                                              |  |
| 7      | E-mail ID                                            |  |
| 8      | Bank MICR No.<br>(Supported by crossed blank cheque) |  |
| 9      | Bank IFS Code                                        |  |

I/We hereby undertake that the above information is true and for any discrepancy, we will be held responsible.

Date:

Signature & Name of Authorised Person